

West Berkshire Council Forward Plan

4 February 2020 - 31 May 2020

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	EX = Executive
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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
DOD3875	Capability Procedure	To seek approval for minor amendments to the Council's Capability Procedure.	DOD	01 February 2020							04/02/20 DOD	Katie Penlington	Resources	Internal Governance		No	Yes
EX3744	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 February 2020	13/02/20 EX		06/02/2020					Richard Turner	People	Finance		Yes	No
EX3815	Council Strategy Delivery Plan 2019 to 2023	To agree the Council Strategy Delivery Plan.	EX	01 February 2020	13/02/20 EX		06/02/2020			14/01/2020		Catalin Bogos	Resources	Internal Governance		No	Yes
EX3791	Consent for Transport for the South East becoming a Sub-national Transport Body	Transport for the South East (TfSE) is planning to put a proposal forward to Government seeking statutory status. If successful, TfSE will then become a Sub-national Transport Body (STB). One of the steps towards this happening is for each constituent authority to give its formal consent. This item will seek the consent of West Berkshire Council to TfSE's proposals. The twin purposes of creating sub-national transport bodies are to facilitate the development of a transport strategy and so promote economic growth for the area.	EX	01 February 2020	13/02/20 EX		06/02/2020					Jenny Graham	Place	Transport and Countryside		No	No
EX3870	Playing Pitch Strategy	To adopt the strategy.	EX	01 February 2020	13/02/20 EX		06/02/2020					Jim Sweeting/ Paul Anstey	Place	Public Health and Community Wellbeing		No	Yes
EX3797	Revenue Financial Performance Report - Q3 of 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 February 2020	13/02/20 EX		06/02/2020					Melanie Ellis	Resources	Finance		No	No
EX3801	Capital Financial Performance Report - Q3 of 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 February 2020	13/02/20 EX		06/02/2020					Shannon Coleman-Slaughter	Resources	Finance		No	No
EX3861	Contract Award Summary Report – Education Packages for Young People with Severe Social Emotional and Mental Health Difficulties (Paragraph 3 – information relating to the financial/business affairs of a particular person)	To seek Executive approval to award a contract which is over £2.5m	EX	01 February 2020	13/02/20 EX		06/02/2020					Vickie Collins	Resources	Children, Education and Young People		Yes	No
GE3828	Grant Thornton – Audit Opinion on 2018/19 Financial Statements - ISA260	To note Grant Thornton's Audit Opinion in respect of the 2018/19 Financial Statements ISA260.	GE	01 February 2020			24/01/2020		03/02/20 GE			Andy Walker	Resources	Finance		No	No
ID3700	West Berkshire Council Forward Plan – 17 March 2020 to 30 June 2020	To agree the Forward Plan for the next four months.	ID	01 February 2020		13/02/2020	05/02/2020					Moir Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No
C3813	Statutory Pay Policy 2020	To seek Council's approval of the Statutory Pay Policy Statement for publication from 1st April 2020.	C	01 March 2020			24/02/2020	03/03/20 C				Abi Witting	Resources	Internal Governance		No	No
C3809	Investment and Borrowing Strategy 2020/21	In compliance with the Local Government Act 2003, this report summarises the Council's Borrowing Limits as set out by CIPFA's Prudential Code and recommends the Annual Investment and Borrowing Strategy for 2020/21	C	01 March 2020	13/02/20 EX		06/02/2020	03/03/20 C				Gabrielle Esplin	Resources	Finance		No	No
C3709	Review of the Property Investment Strategy	To undertake the annual review of the Strategy	C	01 March 2020			24/02/2020	03/03/20 C			09/01/20 PIB	Richard Turner	Resources	Finance		No	Yes
C3847	Proposed Member Induction and Development Programme - 2020/21	To give consideration to, and agree, the proposed Member Development Programme for 2020/21.	C	01 March 2020			24/02/2020	03/03/20 C				Jo Watt	Resources	Internal Governance		No	Yes
C3810	Medium Term Financial Strategy 2020/21 to 2022/23	To agree the medium term financial planning and strategy for the organisation	C	01 March 2020	13/02/20 EX		06/02/2020	03/03/20 C			23/01/20 BB	Melanie Ellis/Andy Walker	Resources	Finance		No	No
C3812	Revenue Budget 2020/21	To consider and recommend to Council the 2020-21 Revenue Budget.	C	01 March 2020	13/02/20 EX		06/02/2020	03/03/20 C			23/01/20 BB	Melanie Ellis/Andy Walker	Resources	Finance		No	No
C3811	Capital Strategy and Programme 2020/21 to 2022/23	To outline the three year Capital Strategy for 2020 to 2023, including the Minimum Revenue Provision (MRP) and to set out the funding framework for the Council's three year Capital Programme for 2020 to 2023.	C	01 March 2020	13/02/20 EX		06/02/2020	03/03/20 C			23/01/20 BB	Shannon Coleman-Slaughter	Resources	Finance		No	No

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EX OR C	REPPiR 19 - AWE DEPZ Approval	To agree the DEPZ areas for AWE Aldermaston and Burghfield.	EX	01 March 2020	TBA			TBA				Carolyn Richardson	Place	Environment		No	Yes
EX3745	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 March 2020	26/03/20 EX		18/03/2020					Richard Turner	People	Finance		Yes	No
EX3715	Key Accountable Performance 2019/20: Quarter Three	To report Q3 outturns for the Key Accountable Measures which monitor performance against the 2019/20 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 March 2020	26/03/20 EX		18/03/2019			21/04/2020		Catalin Bogos	Resources	Internal Governance		No	No
EX3807	Cultural Strategy	To adopt the Council's Cultural Strategy post the consultation exercise.	EX	01 March 2020	26/03/20 EX		18/03/2020					Paul James	Environment	Public Health and Community Wellbeing		No	Yes
ID3701	West Berkshire Council Forward Plan – 16 April 2020 to 31 July 2020	To agree the Forward Plan for the next four months.	ID	01 March 2020		12/03/2020	04/03/2020					Moirra Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No
ID3867	Three Year Highway Improvement Programme 2020/21 - 2022/23	To seek the approval of the Executive Member for Transport and Countryside to implement the draft Three Year Highway Improvement Programme for 2020/21 - 2022/23 and proceed with the 2020/21 improvement programme.	ID	01 March 2020		01/03/2020	tbc					Andrew Reynolds	Place	Transport and Countryside		No	Yes
ID3874	Network Management - Minor Works Programme	To seek approval for the Minor Works Programme (formerly known as the Traffic Management and Road Safety Works Programme) for 2020/21.	ID	01 March 2020		05/03/2020	26/02/2020					Neil Stacey	Place	Transport and Countryside		No	Yes
EX3746	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 April 2020	30/04/20 EX		22/04/2020					Richard Turner	People	Finance		Yes	No
EX3758	Economic Development Strategy and Delivery Plan	To approve the final version of the Economic Development Strategy following public consultation.	EX	01 April 2020	30/04/20 EX		22/04/2020					Gabrielle Mancini	Place	Economic Development and Planning		No	Yes
EX3831	Environment Strategy	To adopt the post consultation strategy.	EX	01 April 2020	30/04/20 EX		22/04/2020					Paul Anstey	Place	Environment		No	Yes
GE3637	External Audit Opinion 2018/19	To provide Members with the Final Annual Audit Letter 2018/19 from external auditor. The audit letter summarises the outcome from their audit work at West Berkshire Council in relation to the 2018/19 audit year.	GE	01 April 2020			10/04/2020		20/04/20 GE			Shannon Coleman-Slaughter	Resources	Finance		No	Yes
GE3688	Internal Audit Plan 2020/21	To outline the proposed internal audit work	GE	01 April 2020			10/04/2020		20/04/20 GE			Julie Gilhespey	Resources	Internal Governance		No	Yes
GE3690	Internal Audit – Interim Report 2019-20	To update the Committee on the outcome of internal audit work	GE	01 April 2020			10/04/2020		20/04/20 GE			Julie Gilhespey	Resources	Internal Governance		No	Yes
GE3689	External Audit Plan 2020-21	To provide Members with a copy of the External Audit Plan for 2020-21	GE	01 April 2020			10/04/2020		20/04/20 GE			Julie Gilhespey	Resources	Internal Governance		No	Yes
ID3873	Case Programmes for Public Rights of Way Work for 2020/21	To report progress on the Case Programmes for 2019/20 and to recommend Case Programmes for 2020/21.	ID	01 April 2020		01/04/2020	tbc					Elaine Cox	Place	Transport and Countryside		No	Yes
C3687	Monitoring Officer's Annual Report to the Governance and Ethics Committee –2019/20 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	C	01 May 2020			10/04/2020	12/05/20 C	20/04/20 GE			Sarah Clarke	Resources	Internal Governance		No	No
C3838	Amendments to the Constitution	To consider amendments arising out of the Constitution Review Task Group.	C	01 May 2020			10/04/2020	12/05/20 C	20/04/20 GE			Moirra Fraser	Resources	Internal Governance		No	Yes